



CBA
COMMERCIAL BROKERS
ASSOCIATION

FEATURED LISTINGS REQUIREMENTS

CBA's Featured Listings appear on the front page of both our public and members-only website, which means your property will be prominently displayed to 24,000 unique visitors per month with 370,000 average page views.

You can feature one Sale or Lease listing for one or two weeks (7 days per week). Or choose additional weeks of one space with optional weekly listing changes.

This service is available only to CBA Members.

- 1 week: \$175
- 2 weeks: \$325
- 4 weeks: \$600 (optional weekly listing changes)
- 8 weeks: \$1,000 (optional weekly listing changes)
- 12 weeks: \$1,200 (optional weekly listing changes)



LISTING REQUIREMENTS

Sales

All sales must be priced at \$500,000 or more (no Individual Condominiums or Bid Properties)

Office, Industrial, Retail, Hotel/Motel properties require:

- Primary image (photo OR color rendering)
- Complete and verified location address
- Verified APN
- Property Name
- Total Building Square Footage
- Total Acreage
- If Investment property; CAP Rate, Income, & Expenses
- Year Built
- Number of Floors
- Outside Commission (SOC)

Land, Farms/Ranches, Mobile Home Park properties require:

- Primary image (photo, aerial photo with boundaries added, color rendering, professional sketch)
- Complete and verified location address OR verified parcel number(s)
- Property Name
- Total Acreage
- Zoning
- MHP; Unit Information, Financial Information
- Outside Commission (SOC)

Multi-Family properties require:

- 5 Units or more
- Primary image (photo OR color rendering)
- Complete and verified location address
- Verified APN
- Property Name
- Total Building Square Footage
- Total Acreage
- CAP Rate, Income, & Expenses
- Year Built
- Number of Floors
- Outside Commission (SOC)

Leases

All leases must be in buildings 10,000 sq ft or more (5,000 sq ft or more for Spokane). No Class “C” office properties or Land Leases will be permitted.

Office, Industrial, & Retail Listings require:

- Property Name
- Primary Image
- Complete and verified location address
- Rent Rate
- Available SF (including Divisible To)
- Lease Type
- Availability (Vacant, Occupied, etc.)
- Outside Commission (LOC)